

Specifying Selective Release Criteria for Pages and Tools

The selective release capability of WebCT is very powerful, and can be quite handy. With it, you are able to:

- ❖ prepare information well in advance and release them automatically to students when it is time to do so,
- ❖ release specific comments to students depending on their performance on quizzes or tests, and much more.

Changing an Item's Release Criteria:

1. Go to the WebCT page that contains the link to the item you wish to apply the release to.
2. Click on the **Designer Options** tab (located at the top of the page).
3. Click on the radio button beside the item you wish to apply a selective release to.
4. On the right hand side, under **Options: Links**, click on **Specify Selective Release**
5. Click **Go**.
6. Specify the release criteria (see the section *Release Criteria* for more information).
7. Click **Update**.

Selective Release

To select the students that will see the link, click **Select**. Alternatively, you can select students using the release criteria in the *Release based on* drop down lists. If you select students using both the **Select** button and the *Release based on* drop down lists, all criteria must be satisfied before the link is released. To specify when the link will be available, use the *Release after* and *Release until* drop-down lists.

Release to:

Release based on: ---

Release after: -- -- -- -- --

Release until: -- -- -- -- --

Associated link

This link has an associated link on the [Course Menu](#). Any changes made here will also apply to the associated link. If you do not want to apply the changes to the associated link, deselect the checkbox below.

Apply changes to associated link

Release Criteria

Release To

This option allows you to select certain individuals in the course to whom you would like to release the link to.

To do this, click on **Select**, check off the individuals you wish to release the link to, and click **Update** when done.

Release Based On

These options allow you to release the link only to individuals who meet certain criteria. The criteria will be based upon columns that are created

for the course (these columns can be found in the gradebook under the **Manage Course** link).

To do this, select the *criteria* you wish to check/compare using the drop down list, choose a *comparison*, and enter the comparison *value*. When done, click **Update**. (e.g. If one wishes to release the link to those who score greater than 10 on a quiz, one would select the *quiz's title* under criteria, then select *greater than* under comparison, and enter *10* as the value).

Comparison Guide:

Equals	The value contained in the column being looked at must equal the value specified.
Not Equals	The value contained in the column being looked at must not equal the value specified.
Contains	The value contained in the column being looked at must at least contain the value specified.
Starts With	The value contained in the column being looked at must start with the value specified.
Ends With	The value contained in the column being looked at must end with the value specified.
Greater Than	The value contained in the column being looked at must be greater than the value specified.
Less Than	The value contained in the column being looked at must be less than the value specified.
Before	The value contained in the column being looked at must be before the value specified (i.e. if you specify UserID before 'smithj', all users who are listed before smithj [alphabetically] will see the link; any users after will not).
After	The value contained in the column being looked at must be after the value specified (i.e. if you specify UserID after 'smithj', all users who are listed after smithj [alphabetically] will see the link; any users before will not).
Blank	The column being looked at must be blank (i.e. have no value associated with it; not even zero).

<p>Release After/Release Until</p>	<p>Not Blank</p>	<p>The column being looked at must not be blank (i.e. it must contain some characters; zeros do count).</p>
	<p>These options allow you to release links during a certain time interval (i.e. release the link after September 1st but only until October 31st).</p> <p>To do this, simply select the day (and time if so desired) in the <i>Release After</i> and/or <i>Release Until</i> areas. Click Update when done.</p>	

NOTE: *These release criteria can be used in conjunction with each other. However, ALL of the criteria must be met before a link is released!*